

**NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY  
THREE YEAR TECHNOLOGY PLAN OF SERVICE  
2008 - 2010**

**OUTLINE**

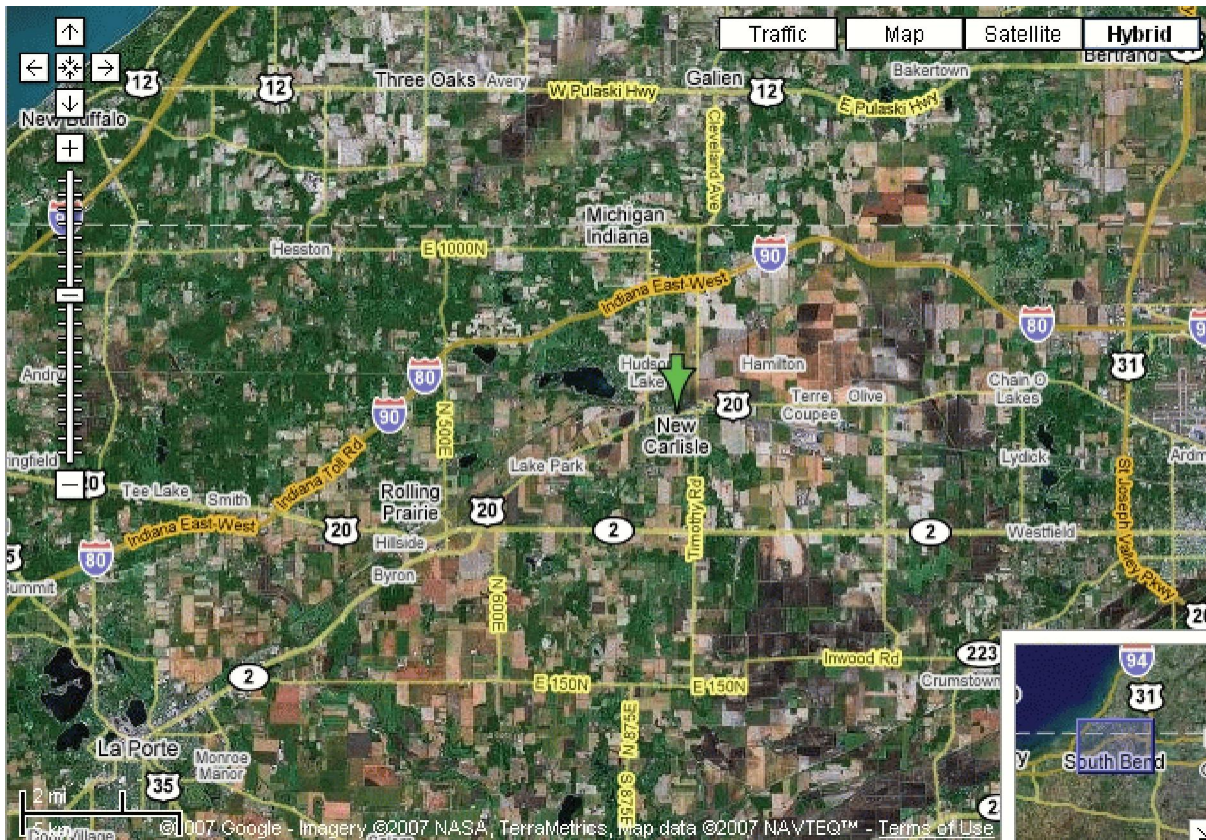
I. Description of library service area

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III. Three Year Plan

## I. DESCRIPTION OF THE LIBRARY SERVICE AREA



- A. New Carlisle, Indiana is located in north central Indiana, 12 miles west of South Bend and 10 miles east of LaPorte. The New Carlisle - Olive Township Public Library serves residents in New Carlisle and Olive Township in St. Joseph County Indiana. Service is extended to LaPorte County residents via a reciprocal borrowing agreement maintained with the LaPorte County Public Library in 1968.
  
- B. The legal service boundaries are Warren Township to the East, Lincoln Township to the



South, LaPorte County on the East and the State of Michigan to the North.

C. New Carlisle is very fortunate to be served by a variety of roadways. Via U.S. Highway 20 which runs through the downtown section of New Carlisle, Highway 2 which runs to the south of the town, South Shore Railway (has a stop a Hudson Lake and at the Regional Transportation Center in South Bend), Indiana 80/90 Tollway (use exit 49 at LaPorte or 72 at South Bend). Air, bus and train service is very easily reached at the Michiana Regional Transportation Center in South Bend.

D. Year 2000 census data follows:

	 <p style="text-align: center;">OLIVE TOWNSHIP</p> <p style="text-align: center;">1990-2000 Increase in population of 9.5 % 1980-2000 Increase in population of 14.5 %</p>		
Census Category	1980	1990	2000 
Total Population	3,418	3,573	3,914
White Population	3,408	3,549	3,774 (96.4%)
Black Population	1	9	58 (1.5%)
Hispanic Population (Not a race)	2	10	50 (1.3%)
Under Five years	243	255	180
Median Age	33.0	36.4	39.7
% Under 18	27.2	25.2	25.2
% 65 and Over	15.0	21.5	20.3
Households	1,177	1,277	1,424
Single Parent Female householder with children under 18	40 (3.4 %)	63 (4.9 %)	60 (4.2 %)
Single Parent Male householder with children under 18	16 (1.4 %)	16 (1.3 %)	26 (1.8 %)
% High School Graduates 25 and Over	64.6	76.3	83.0
Median Household Income (1979 /1989/1999) dollars	19,405	26,956	44,857
% Persons Below Poverty	4.8	8.6	4.9
Median Value of a Home	37,100	57,400	98,300
<p>All data was taken from materials published by the Bureau of the Census, Washington, D.C. The 2000 and 1990 figures were from the STF1A and STF3A CD-ROMs; the 1980 data was from publication PHC--80-2-336---Census Tracts: South Bend, IN, Standard Metropolitan Statistical Area and Summary Characteristics For Governmental Units--1980--Indiana.</p>			

- E. Since 1985 the following new housing developments have begun in the general area and two new apartment complexes.

<b>Subdivision Name</b>	<b>approximate # of residents</b>
Edge of the Woods	210
New Prairie Knolls	301
Stone Oak Estates	297
Cooreman East of Olive Elementary	266
Cooreman on Dunn Rd.	200
New Apartments Phase 1	194
New Apartments Phase 2	194
The Point at Hamilton Grove	200

When the above new developments are completed there will be 1,662 new residents added to the area representing an approximate growth of 47%.

- F. Businesses. The local economy is still driven primarily by agriculture and small business enterprises. The largest local employer is I/N Tek I/N Kote employing approximately 300 people
- G. The community is well served by the New Prairie United School Corporation. Enrollment in the district is 2,554 and the corporation employs 148 people. The only corporation school in Olive Township is Olive Elementary where 441 students attend classes. New Carlisle is also fortunate to be served by Wee Care Nursery school where 40 pre-K students attend. Area residents also enjoy a very high level of access to places of higher learning. Within 50 miles west residents can travel to the campuses of Purdue North Central in Westville and Indiana University North West in Gary. Within 30 miles east residents have access to Indiana University at South Bend, Bethell College, St. Mary's College, or the University Notre Dame.
- H. Area Media

New Carlisle is served by three daily newspapers: The South Bend Tribune, The LaPorte Herald Argus and The Michigan City News Dispatch as well as a bi-weekly local newspaper The New Carlisle News.

A wide range of local television and radio stations can be received in the New Carlisle area as well as cable and satellite television.

High speed Internet is also available in many areas.

I. Health Care Practitioners/Clinics

Dr. Ralph Inabnit D.O. New Carlisle Clinic 8984 E US Highway 20 New Carlisle, IN 46552 (574) 654-8490
Howard Wiesjahn II DDS - Jeffrey A Huyvaert DDS - 132 E Michigan St New Carlisle, IN 46552 (574) 654-8811
Dr. Tom Morton - Eye Care Assoc 8984 E US Highway 20 New Carlisle, IN 46552 (574) 654-8806
Dr. Alfred Pinto, DC Dr. Lynne Hancock - Preventive Medicine 109 E Michigan St, New Carlisle, IN 46552 (574) 654-7900



J. History

The Town of New Carlisle was settled by Richard Carlisle and platted in 1835. Currently the town is undergoing an organized and logical annexation plan and has recently sold bonds for infrastructure improvements. In 1999 the Town completed a project of replacing the outdated streetlamps with those that were more historically correct for the area and repaved a majority of the sidewalks in the downtown area.

The Town is governed by a 5 member elected board, but the library also serves all of Olive Township in St. Joseph County.

II. Relevant Library Information

A. Mission Statement

To assemble, preserve, and administer in organized collections, information in a variety of formats to serve the educational and recreational needs of the community. To promote and stimulate the communication of ideas, fostering enlightened citizenship, and enrich personal lives. To encourage and provide all citizens the opportunity and resources for lifelong learning.

B. The New Carlisle - Olive Township Public Library officially was formed in 1921. The Carnegie building was built with the assistance of a \$9,000 grant from the Carnegie Corporation of New York. In 1986 a 3,000 square foot addition was added to the original 1921 building. For a detailed history of the library, visit the library's website at <http://www.ncpl.lib.in.us/history/history.htm>

C. Budget information for 2007 (unapproved as of September 7, 2007)

General Fund	\$642,051.00
Lease Rental Payment	\$443,500.00
Library Capital Projects	\$88,553.00
Total Approved Budgets	\$1,174,104.00

D. Governance:

The seven member Board of Trustees that governs the library is composed of the following people:

**New Carlisle - Olive Township Public Library  
Officers and Members  
2007**

<p><b>PRESIDENT</b></p> <p>Tom Pietrzak 501 S. Bray St New Carlisle, IN 46552 Home phone: 968-2474 Cell phone: 298-2830 Work phone: 235-2504 Appointed by: School Board Term Expires: December 31, 2010</p> <p>E-mail (home): <a href="mailto:tom@pietrzaks.com">tom@pietrzaks.com</a> E-mail (work): <a href="mailto:pietrzakt@1stsource.com">pietrzakt@1stsource.com</a></p>	<p><b>TREASURER</b></p> <p>Karla L. Scott 52300 County Line Rd. New Carlisle, IN 46552 Home phone: 654-8701 Appointed by: County Commissioners Term Expires: December 31, 2011</p> <p>E-Mail: <a href="mailto:klos2468@hotmail.com">klos2468@hotmail.com</a></p>
<p><b>Vice President</b></p> <p>Nancy Niespodziany 29401 Johnson Rd. North Liberty, IN 46554 Home phone: 287-1716 Work phone: 654-7531 Appointed by: County Council Term expires: December 31, 2009 E-mail (home): <a href="mailto:libraryladynn@aol.com">libraryladynn@aol.com</a> E-mail (work): <a href="mailto:nniespodziany@npusc.k12.in.us">nniespodziany@npusc.k12.in.us</a></p>	<p><b>SECRETARY</b></p> <p>Lori Kimmel 52510 N. Timothy Rd. New Carlisle, IN 46552 (574) 654-8612</p> <p><a href="mailto:lakimmel@earthlink.net">lakimmel@earthlink.net</a></p> <p>School Board, December 31, 2010</p>
	<p>Wendy Glon 57417 Tulip Rd New Carlisle, IN 46552 Home phone: 654-3898 Appointed by: School Board Term expires: December 31, 2011 <a href="mailto:wglon@myvine.com">wglon@myvine.com</a></p>
<p>Angel Ness 221 W. Michigan St., P.o. Box 433 New Carlisle, IN 46552 Home Phone: (574) 654-8703 Work Phone: 1-800-998-5018 x 244 E-mail: <a href="mailto:aness@championchair.com">aness@championchair.com</a> Appointed by: Town Board Term Expires: December 31, 2009</p>	<p><b>DIRECTOR</b></p> <p>Stephen Boggs 33767 Early Road New Carlisle, IN 46552 Home phone: 654-3224 Cell phone: 261-0034</p> <p>E-mail (home): <a href="mailto:sbatncpl@gmail.com">sbatncpl@gmail.com</a> E-mail (work): <a href="mailto:sboggs@ncpl.lib.in.us">sboggs@ncpl.lib.in.us</a></p>

Regular Board meetings are the 3rd Tuesday of every month

E. Staff

The Library employs a total of 19 people; seven full-time and twelve part-time.

F. Collection Statistics

Circulation Statistics 2006													
*stats for 2005 were artificially high due to double checking-in items													
Adult Department													
	<b>2003</b>		<b>2004</b>		<b>2005</b>		<b>2006</b>						increase/ decrease
Adult Non-Fiction	15,575		16,609		17,927		15,013						
Large Print Biography	20		17		29		15						
Large Print Non-Fiction	50		20		40		32						
Magazines	2,635		2,572		2,985		3,231						
Reference Books	245		179		79		73						
Biographies	910		910		1,628		795						
Adult Fiction	10,667		11,485		12,776		12,247						
Large Print	1,231		1,356		1,185		1,011						
Mystery	2,976		3,213		3,044		3,259						
Other	121		457		1,001		3,264						
Science Fiction	875		855		719		903						
Temporary	373		247		395		211						
Westerns	432		523		682		563						
Children's Department													
J	4,546		4,148		4,226		3483						
Easy Books	14,942		15,629		11,280		10534						
Child LP	147		189		75		43						
Child SF	20		12										
Pre School	1,049		1,241		681		652						
SJ	3,973		4,596		3,097		2998						
Toys	44		50		56		41						
YP	1,823		2,067		2,055		2385						

Child Non-Fiction	5,595		4,908		7,004	4,836							
Reference	43		36		35	31							
Biographies	555		800		398	464							
YP NF	29		66		49	0							
Multi-Media													
Audio Books	6,194		6,194		3,815	2,219							
Music CDs	9,903		10,255		7,537	10,674							
Book on CD	1,091		1,809		2,425	3,375							
CDR/CLI	218		3		4	84							
DVD/DVR	6,261		12,090		12,614	31,827							
VID/VIR	18,027		11,789		5,531	7,996							
JCD	607		600		355	386							
EBC/EBD	426		251		174	487							
J Audio Books	466		161		268	125							
JCB	5		1		2	0							
Other Statistics													
Computer Usage		13,637	20,047		17,206	15,176							
Laptop usage			24		44	497							
Play Station		916	999		1,546	641							
Nintendo		1,103	1,184		1,419	406							
Telephone Ref.		2,189	14,248*		15,219	15,342							
Reference			9,672*		9,984	10,147							
Directional			7,124*		7,488	7,599							
Interlibrary-Loan requests						597							
Computer			4,888*		4,928	5,076							
Other: questions about													
hours, programming and			11,700*		12,753	12,976							
Conference room usage													
Study Room usage						477							
Main meeting room usage													
Children's program room													
usage													

Adult Programming		6,610		6,228*		11,719		12,152				
Children Programming												
	Funday											
	Monday	1,479		1,758*		1,659		499				
	Summer											
	Reading	0		142*		304		376				
	Story Time	1,185		1,168*		1,010		1,362				
	Lapsit	79		101*		53		30				
	Playgroup	178		110*								
	School Visits	826		1,039*		688		2,010				
	Outreach	0		739*		745		582				
Other items i.e. tents, accu-cut, projectors etc.				*				296				
				*								
New library card issued								1,341				

2006							
RECEIPTS							
	2001	2002	2003	2004	2005	2006	
Property Taxes	231,570.00	332,222.00	460,372.00	218,551.00	736,793.00	519,785.00	
Financial Inst. Tax	1,329.00	684.00	671.00	644.00	609.00	653.00	
License and Excise tax	6,760.00	11,783.00	10,884.00	21,321.00	22,796.00	22,849.00	
COIT	19,688.00	44,085.00	73,975.80	111,210.00	90,439.00	113,410.00	
CVET	684.00	408.00	432.00	467.00	467.00	528.00	
Other	2,450.00						
State Lib	421.98		419.77		390.00	390.00	
Copies	2,959.40	2,606.47	2,129.20	2,483.70	2,950.79	3,036.85	
Other Chgs	753.50	762.00				712.04	
Fines and Fees	1,417.20	1,573.99	2,520.76	3,489.02	4,804.91	6,212.24	
Interest	1,948.43	1,002.66	915.12	965.48	3,708.91	20,952.09	
Misc Revenue	132.37		1,986.33	460.76	148.15	35.00	
E-Rate	1,359.22	610.90		1,613.46	2,429.86	5,100.00	
Fax	1,162.40		1,227.05	1,378.25	2,079.55	1,852.15	
Video	4,173.00	4,250.00	6,294.00	6,333.00	9,270.50	944.05	
Reimb From LIRF	2,450.00						
Transfer/rental/other	0.00	7,509.30	3,714.00	20,000.00	8,950.00	10,267.00	
<b>Total Receipts</b>	<b>279,258.50</b>	<b>407,497.32</b>	<b>565,541.03</b>	<b>388,916.67</b>	<b>885,836.67</b>	<b>706,726.42</b>	
Expenditures							
Personal Services	136,808.90	166,053.21	225,211.09	247,894.50	274,585.24	305,159.91	
Supplies	6,779.19	19,125.01	29,205.61	18,971.11	24,363.68	19,724.20	
Other Services & Chgs	26,199.19	43,092.96	77,854.27	75,207.46	94,036.14	98,765.18	
Capital Outlays	46,942.00	44,510.94	113,964.39	89,208.50	111,652.01	128,910.69	
Other Expenditures	2,786.33						
Transfers	3,000.00	3,714.00		8,950.00		37,891.00	
<b>Total Expenditures</b>	<b>222,515.61</b>	<b>276,496.12</b>	<b>446,235.36</b>	<b>440,231.57</b>	<b>504,637.07</b>	<b>590,450.98</b>	
Add cash balance							
on Jan. 1	108,002.84	164,745.73	295,746.93	415,052.60	363,737.70	744,937.30	
Balance after							
Expenditures	164,745.73	295,746.93	415,052.60	363,737.70	744,937.30	861,212.74	
Lease Rental							
Fund							
RECEIPTS							

Property Taxes	n/a	326,858.00	451,723.00	223,717.00	764,673.00	492,642.00
Financial Inst. Tax		672.00	658.00	659.00	635.00	619.00
Excise Tax		11,592.00		21,825.00	23,792.00	21,656.00
CVET		400.00		478.00	488.00	500.00
Interest/transfer/other		3,219.00	40,988.00	158,552.80	47,439.80	15,112.39
COIT			34,667.20			
Total Receipts		342,741.00	528,036.20	405,231.80	837,027.80	530,529.39
Expenditures --						
lease payments		178,469.00	617,750.00	233,111.00	822,802.80	474,448.40
Add cash balance						
on January 1		0.00	164,272.00	74,558.20	246,679.00	260,904.00
Balance after						
expenditures		164,272.00	74,558.20	246,679.00	260,904.00	316,984.99
Library Capital						
Projects Fund						
RECEIPTS						
Property Taxes	44,840.00	42,240.00	50,524.00	1,722.00	43,794.00	15,600.00
Financial Inst. Tax	261.00	87.00	73.00	5.00	51.00	19.00
Excise Tax	1,330.00	1,498.00	1,064.00	168.00	1,919.00	686.00
CVET	134.00	52.00	47.00	4.00	39.00	16.00
Interest						1,865.81
Temp loan/trans	4,900.00					864.00
Other	262.50		4,418.00		79,659.80	
Total Receipts	51,727.50	43,877.00	56,126.00	1,899.00	125,462.80	19,050.81
Expenditures	22,684.10	5,844.59	27,039.39	108,249.67	75,307.04	11,864.28
Add cash balance						
on January 1	10,702.68	39,746.08	77,778.49	106,865.10	514.43	50,670.19
Balance after						
expenditures	39,746.08	77,778.49	106,865.10	514.43	50,670.19	57,856.72



## CURRENT INVENTORY OF TECHNOLOGY ITEMS

<i>Item</i>	<i>Quantity</i>
Laptop computers	11
Patron desktop computers all with flat panel displays some with wireless connections	14
Children's desktop game computers running Windows XP pro	4
Wide format scanner	1
Regular format scanner for patrons	1
Document viewing station with flat panel display and document projector for sight impaired clients	1
Video projectors	2
Home theater system	1
Video teleconferencing unit	1
Wireless access points "g"	3
Windows servers	5
Linux servers	1
Staff desktop computers running Windows XP Pro, flat panel displays etc.	12
Networked printers	2
Desktop printers	6
Scanner for patron use	1
Standalone photocopier	3
Networked photocopier	1
Wireless microphone	1
Overhead projector for circulation	1
Video projectors	2
Overhead projector for public use	1
Portable Overhead projector for loan	1
16mm projector for public use	1

<i>Item</i>	<i>Quantity</i>
slide projector for public use	1
Multi-function printer, copier, fax, scanner	4
Gateway profile P-6 desktop computers	4
mp3 players	2
desktop flatbed scanners 1 canon, 1 HP	2
hp photojet printers	2
hp 5610 multi-function machines	4
Big screen plasma television	1
Ninintendo Wii game console + controllers	1
Playstation 2 + dance pads and controllers	1
X-Box 360 + controllers	1
Nintendo 64 + 20 games	1
Playstation 2 + games and controllers	1
Video Surveillance unit + 11 cameras	1
Two T-1 connections via ENA	
Digital Cameras	2
Destiny (by Follett) ILS	
PC-COP Patron management system for public computers	
PC-COP wireless printing for patron owned laptops	
Full licensing for various Microsoft Office products including Front Page	
Full licensing for various Corel products including Word Perfect	
Librarians Accounting Package for bookkeeping	
Online database subscriptions	6
Subscription to NetLibrary downloadable audiobooks	

The library's telephone service carrier is Embarq and is paid for from the Operating Fund and a 50% discount is provided to the library

from the Universal Service Fund.

I. **Goals for 2007 - 2008** Some of the statements in this section are ongoing and will only be mentioned in this section.

A. **Maintenance as required of the library's website, blog and photosharing accounts.**

1. Cost: minimal except for software upgrades, Responsibility: Director/Associate Director, timeline: continuous.

B. **Technology funding and federal legislative requirements**

1. Continue to apply for and receive Universal Service Fund discounts on local telephone service.
2. Continue to submit Universal Service Fund forms to maintain the two current T-1 Internet connection lines with the Indiana State Library and with ENA.
3. Continue to be aggressive in securing Library Services and Technology Act grants for library use and for future joint ventures with the New Prairie United School Corporation.
4. Maintain an awareness of CIPA and other FCC regulations as well as requirements from the Indiana State Library that will affect funding for the Internet connections.
5. Cost: hours spent completing forms and applications, Responsibility: Director, ongoing

C. **Open source software and emerging technologies**

1. Aggressively seek and apply as relevant open source software such as Open Office, Mozilla (web browser) and other open source software and install on public workstations.
2. Software products from major well known manufacturers is generally reliable, but is also frequently cost prohibitive.
3. The library will see a major return on investment if comparable products are installed for patrons.
4. Listen to what the patrons are saying and asking for. Word of mouth is still a reliable measure of patron needs and wants
5. Cost: support, Responsibility: Director, IT Coordinator, Timeline: ongoing.
6. Evaluation: Is this really what the patrons want? Via surveys and other means it is imperative to determine the patron's satisfaction of the library's available software?, Will switching to Open Source software put an undue burden on patron's and their ability to satisfactorily accomplish their goals?

**D. Continued digitization of local historical archives.**

1. Project begun in 2002. A full-time employee now fills this position and is again commencing the program.
2. Cost: staff costs, hardware storage, archival quality storage, archival quality photoduplication, Responsibility: Local History Staff, substantial completion by 2011
3. Evaluation: Was project completed in a timely fashion? Under or over budget? Are adequate links available within the library's ILS to adequately satisfy the patron's need for this information?, Are the original documents safe?

**E. Maintain active membership in the Northern Indiana Computer Consortium for Libraries (NICCL).**

1. Even though our library has not been as active as in the past, the value of the group dynamic has enhanced what our library offers to patrons.
2. Cost: dues, Responsibility: Director, continuous

**F. Maintain membership/involvement in INCOLSA.**

1. Recent changes notwithstanding, INCOLSA provides many resources to small public libraries such as ours.
2. Cost: dues, Responsibility: Director, continuous

**G. Webcam**

1. Being visible in-print is only one way to get the word out about the library. We are planning on installing a weather/webcam to allow visitors to our website a view outside of the library.
2. Cost: \$1,000, Responsibility: Director, Mid-2008

**II. Goals for 2008**

**A. Video surveillance.**

1. During construction of the new facility a very good quality video surveillance system was installed. Due to Operating System upgrades and staff changes the abilities of the system are not being realized.
  - a. Request installer to perform a site survey and make sure all components, connections and software are in working order.

- b. Have IT staff see that a link is placed on all staff workstations view camera output.
- c. Cost: \$3,000, complete by 1<sup>st</sup> quarter of 2008.

**B. Staff Training**

- 1. Due to recent staff changes some staff members are unaware of the abilities of the technology at their disposal. Existing staff members would also greatly benefit from additional training. The final goal of this training is not just for staff members, but for the patrons. For many years the library concentrated on what was then unavailable to us. It is now time to use the technology that we now have to aggressively become more user-centric in our thinking and actions.
  - a. All staff members will need to have a basic level of understanding regarding technology which includes, but not limited to:
    - (1) What is a USB/Flash drive, how is it used and where such are kept for sale.
    - (2) Utilization of the library's new Destiny automated circulation and it's capabilities including WebPath
    - (3) How to register patrons for computer use and how to use the printing kiosk.
    - (4) Use of the library's paid online resources
    - (5) Basic troubleshooting techniques for staff and patron computers.
    - (6) What is actually available on the library's website
  - b. Utilize Webjunction.org more effectively to enhance professional development.

- c. Responsible staff member: may use an outside source, cost: \$1,000, Substantial completion by mid 2008.

**C. Better and more aggressively advertise the Netlibrary downloadable audiobook service. Includes staff training on the service and how it is utilized.**

- 1. Responsible staff member: Director, Associate Director, cost: minimal, substantial completion by mid 2008.

**D. More publicity and staff training about the game machines provided by the Hultgren Fund. This includes where games are kept, how circulated and policies regarding their usage.**

- 1. Responsible staff member: Children's Coordinator, cost: minimal, substantial completion by June 2008

**E. More publicity for paid online resources.**

- 1. Responsible staff member: Director, cost: minimal, substantial completion by mid 2008.

**III. Goals for 2009**

**A. Evaluate the Netlibrary online service.**

- 1. Is the service meeting the patron's needs.
- 2. Is the library's ROI enough to justify the cost
- 3. Is the service performing as advertised.

4. Responsible staff member: Director, cost: minimal, substantial completion by mid 2009.

**B. Implement a fully functional database for fixed assets**

1. Will help with asset tracking, maintenance, upgrades and provide insurance information (currently using an Excel spreadsheet).
2. Responsible staff member: Director, cost: minimal, substantial completion by 2009Q4

**C. Implement via Intranet a software package that will allow staff members to more easily determine utilization of the library's meeting and conference areas.**

1. System must be able to show users, responsible party, equipment requests etc. Only administrative staff will be able to input/delete data.
2. Responsible staff member: Director, cost: minimal, substantial completion by 2009Q4

**D. Complete a detailed diagnostic of the library's desktop and laptop computers (both for patrons and staff).**

1. Determine a basic level of functionality and potential upgradeability
2. By 2009 the newer version of Windows should sufficiently have had adequate updates and service packs to make it viable for implementation systemwide.
3. All staff machines will be required to have a minimum of:
  - a. 4 Gb RAM

- b. 17" or better flat panel display
- c. Pentium 4 or better CPU
- d. Processor speed of 2.0 or better
- e. 100 Gb hard drive space
- f. USB or better port in keyboard and front of machine

**E. Investigate alternative ways to entice more people into the library**

1. Consider the purchase of a big screen television set.
  - a. Can be used for workshops and in-service meetings
  - b. Can be used to watch sporting events (no donations or fees)
  - c. Can be used in tandem with the Take Off Pounds Sensibly group to use with the Nintendo Wii (has excellent reviews on helping seniors and exercise).
  - d. Can be used to help draw more teens into the library i.e. gaming tournaments etc.
  
2. Cost: @\$7,000 for television and additional gaming units, Responsibility: Director, IT Coordinator and Children's Coordinator

#### **IV. Goals for 2010**

##### **A. Investigate the viability of Voice over Internet Protocol (VOIP) in lieu of the existing telephone service through Embarq.**

1. Questions still linger though about the reliability of such a service. If the Internet connection goes down, then so too wouldn't the telephone service?
2. If the power goes down and the battery back-up is drained after a few hours, then would we still have telephone service?
3. Regardless one standard telephone line should be maintained.
4. Can fax transmissions be sent and received via VOIP?
5. Cost: unknown, Responsibility: Director, mid-2010

##### **B. Investigate the purchase of a new telephone system.**

1. Existing system was installed in mid-2002 and will be eight years old in 2010.
  - a. System needs to be easier to program
  - b. Current voice-mail is hideously cumbersome to retrieve
  - c. Can voice-mail be tied into computer network so that a message can be displayed on the staff member's terminal?
  - d. Would like to monitor particular stations while staff members are away from their desks.

C. **Existing servers will be due for complete replacement by 2010.**

1. Cost: \$20,000 minimum plus installation, software set-up etc., Responsibility: Director and IT Coordinator, mid-2010

D. **Investigate utilization of self check-out kiosks**

1. Cost: \$5,000, Responsibility: Director, Timeline: First quarter 2010.

Year	Goal	Responsibility	Cost	Begun/Completed
2007Q3	I. A. Website maintenance	Director/Associate Director	n/a	
2007Q3	I. B. Technology Funding	Director	n/a	
2007Q3	I. C. Open Source Software	Director/IT Coordinator	n/a	
2007Q3	I. D. Local History Archives (complete by 2011)	Local History	see plan	
2007Q3	I. E.F. NICCL/INCOLSA memberships	Director	\$50/each	
2008Q2	I. G. Webcam	Director	\$1,000	
2008Q1	II. A. Video Surveillance	Director/IT Coord	\$3,000	
2008Q1	II. B. Staff Tech. Training	Admin. Staff	\$1,000	
2008Q2	II. C. Netlibrary	Director	\$250	
2008Q2	II. D. Advertising for Game Machines	Children's Coordinator	\$250	
2008Q2	II. E. Advertising for online databases	Reference Department	\$250	
2009Q1	III. A. Evaluate Netlibrary service	Director	n/a	
2009Q4	III. B. Improved database for fixed assets	Director	n/a	
2009Q4	III. C. Meeting room scheduling	Director/Program Coordinator	\$3,000	
2009Q3	III. D. Computer diagnostics	IT Coordinator	n/a	
2009Q3	III. E. Technology and patrons	Admin. Staff	\$7,000	
2010Q2	IV. A. VOIP	Director/IT Coordinator	n/a	
2010Q2	IV. B. Telephone System	Admin. Staff	\$10,000	
2010Q3	IV. C. Server Upgrades	Director/IT Coordinator	\$20,000	

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